

Manager Health Projects and Partnerships



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| Job Title | Manager Health Projects and Partnerships |
| Award | Social, Community, Home Care and Disability Services Industry Award 2010 |
| Classification | 7.1 |
| Position Number | 66 |

Primary purpose of the role

To ensure the quality development, implementation and evaluation of key Asthma Australia initiatives through the delivery of targeted projects, and to ensure the ongoing engagement and commitment from Asthma Australia strategic partnerships including health professionals and government bodies to ultimately influence the standard of care delivered to people with asthma.

Key accountabilities

- Lead the initiation, implementation, evaluation and reporting of local projects in response to local funding opportunities
- Take a leadership role in specific aspects of national projects in conjunction with interstate colleagues
- Lead the initiation, implementation and monitoring of projects aimed at target populations
- Drive innovation and new service models to achieve broader reach and greater impact
- Assist in the design, implementation and reporting of nationally consistent programs of support for consumers and health professionals in conjunction with Senior Leadership
- Collaborate on developing new funding opportunities, partnerships and opportunities across government and non-government sectors
- Manage staff (direct reports)
- Provide input into the development of key services, position statements and policies as required
- Develop, implement and integrate innovative and sustainable partnerships to affect change in the health system through strategic partnerships and system redesign
- Establish strong partnerships with stakeholders at the government and community level
- Work effectively and collaboratively with internal (Asthma Australia) stakeholders in sharing information, developing and driving projects and maintaining and contributing to quality systems

Key challenges

- Working across and monitoring programs and projects that may extend beyond New South Wales
- Adjusting priorities in a fast-paced environment by responding quickly to changing situations, opportunities and challenges
- Managing staff that may be located in a different State
- Working at a local level whilst following and implementing a national strategy

Skills and qualifications

Essential

- Formal qualifications in health, education, public health or associated field
- Comprehensive experience in the health industry including a thorough understanding of the patient experience in living with a chronic disease
- At least five years' experience in managing and overseeing projects
- Experience in the development of new models of care to support a person's health needs
- Excellent stakeholder engagement skills
- Experience in managing corporate and government contracts
- Experience in planning and monitoring budgets and targets
- Excellent interpersonal, team work and communication skills
- High level reporting and presentation skills
- Proven problem solving, planning and decision-making skills
- Capacity and willingness to travel (interstate and locally)
- A positive attitude and approach towards all areas of work

Desirable

- Experience in managing a small team of professionals
- An understanding of asthma and its impact upon the individual and the community
- An understanding of chronic disease self-management principles
- An understanding of health policy and how it is developed, connects, interacts and impacts the community
- Experience in culturally diverse settings

Key relationships

| Who | Why |
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| Internal | |
| Leadership Team | Developing and reporting on projects against key milestones |
| Education and Training Unit | Identification of education and training opportunities |
| Consumer Support Services Unit | Monitoring trends in consumer and health professional education needs |
| Commercial and Operations Department | Cost effective service delivery |
| Research, Policy and Advocacy Department | Collaborate in identifying and implementing research outcomes into practice |
| Marketing, Communications and Engagement | Provide insight into resource development and messaging |
| External | |
| Government and health industry | Program partnerships |
| Funding Bodies | Development, implementation and evaluation of funded programs |

Capabilities for the role

| Capability | |
|-------------------------|---|
| Integrity | Is honest and respectful when working with staff, consumers and external stakeholders |
| Value Diversity | Appreciates, respects, seeks and values the input of others |
| Communicate Effectively | Is respectful, open and transparent when communicating with others |
| Work Collaboratively | Works effectively with external stakeholders and individuals within Asthma Australia |
| Deliver Results | Meets individual, team and project deadlines to ensure project outcomes are achieved |
| Plan and Prioritise | Prioritises own workload effectively and provides support to team members as required |
| Project Management | Effectively manages projects whether solely responsible or delegated |
| Stakeholder Engagement | Effectively and efficiently manages stakeholder relationships |
| Problem Solving | Is able to develop effective solutions against complex problems |